

# *OCS – Address Book Options*

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## **Web Client**

Contacts are stored in the email portion of the OCS Web client. Contacts created in the Web Client are only accessible from within the Client.

When creating a name for a contact, keep in mind that no spaces are allowed.

*\*Note:* The contacts for Web mail are stored in a different location than the contacts for Outlook Connector or the contacts for the calendar thick client. Therefore, you cannot view Web mail contacts in either the Outlook Connector or the calendar thick client. Likewise, you cannot view Outlook Connector or calendar thick client contacts in Web mail.

## **Outlook IMAP**

Outlook IMAP contacts are stored locally. Therefore, contacts made within Outlook IMAP are only viewable on the computer used to create the contact.

## **Oracle Connector for Outlook**

The Connector for Outlook uses the Oracle Calendar API for meetings, events, tasks, *contacts*, notes, and journals. Contacts made in this client are also available in the Oracle Calendar thick client (these two clients share storage space).

## **Oracle Calendar Thick Client**

The calendar thick client connects to the same storage location as the Oracle Connector for Outlook. Contacts made in this client are also available in Oracle Connector for Outlook.

## **Oracle Calendar Web Client**

The calendar Web Client has no contact capabilities. You cannot create or view contacts through this client.

## **Entourage (Mac OS 10.2)**

Entourage stores all of its contacts locally and has its own address book. This address book is separate from the program called Address Book that comes installed on Mac OS 10. Currently, you cannot interface Entourage and Address Book without buying third party software.

## **Mac Mail (Mac OS 10.3)**

Mac Mail also stores all of its contacts locally. Mac Mail uses the Address Book program installed on Mac OS 10. Contacts created in Address Book are only visible in Address Book and Mac Mail.